

**CENTRAL BUCKS SCHOOL DISTRICT**  
**Operations Committee Minutes**  
**January 23, 2017**

Committee Members Present

John Gamble, Chairperson  
Glenn Schloeffel, Member  
Dennis Welden, Member  
Ken Rodemer, Asst. Dir. of  
Operations

Other Board Members and Administrators Present

Beth Darcy  
John Kopicki  
Dave Matyas  
Sharon Collopy  
Dr. David Bolton  
Bill Slawter

The meeting was called to order at 6:02 PM by John Gamble.

PUBLIC COMMENT

None.

COMPREHENSIVE FACILITY STUDY – PROFESSIONAL SERVICES INTERVIEWS:

The Committee interviewed four professional design firms 'short-listed' from a group of eleven that responded to an RFP request in November, 2016. Each of the four firms made an approximately fifteen-minute presentation in which they described their team's qualifications, related past experience, and their approach to providing the services as requested in the RFP. Committee members had various questions for the presenters. After the presentations the Committee deliberated on the pros and cons of each firm and which firm might best provide the services expected and described in the RFP. The Committee recommended a contract be awarded to KCBA Architects to perform the Facility Study, for which an action item was to be placed on the January 24<sup>th</sup> Board Meeting.

REVIEW OF MEETING MINUTES

The November 16, 2016 Operations Committee Meeting Minutes were reviewed. No revision or corrections were noted. Beth Darcy summarized the status of several of the items discussed at the previous meeting.

CAPITAL PROJECTS

Ken Rodemer reviewed the status of the CB West Auditorium and War Memorial Field Renovation projects. Both are currently out for public bidding. A brief description of the projects along with visual images of the work proposed was presented. The Holicong M.S. Phase V project will be out for bids in February with Bids opened in March.

COMMITTEE/BOARD ACTION ITEMS

Paving Projects: A proposal from Gilmore & Associates in the amount of \$51,520.00 for professional design services was presented and discussed. The scope of work is related to repaving all of the Admin Center and Jamison Elementary and just the playground areas at Barclay and Linden Elementary as delineated on the included plans. Committee agreed to have a recommendation for award of the professional design services contract placed on the agenda for the February 14<sup>th</sup> Board meeting.

Security Cameras: A Proposal to replace 184 security cameras and supporting software/hardware equipment was presented to the Committee. Ken Rodemer reviewed the history of the original camera installs in 2003 - 2008 (750 cameras), the replacement and upgrade of 340 of those original cameras in 2013, and the upgrade and replacement of another 170 of the original cameras in 2015. The current proposal is to replace the remaining 184 cameras from the original 2008 install. In addition, computer servers and video storage devices from 2003 need to be replaced to support the newer cameras. In response to questions, Ken Rodemer noted that this would complete the replacement of all of the cameras from the original 2003 thru 2008 era and that no significant quantity of cameras should need to be replaced for several years. Committee agreed to have a recommendation for award of State Contracts to The Wire Guys for the Cameras (\$265,385.12), to Micro Strategies for Server Expansion (\$62,850.32) and to Micro Strategies for Storage Expansion (\$197,554.93) be placed on the agenda for the February 14<sup>th</sup> Board meeting.

Unami Middle School Sanitary Sewer Easement: Ken Rodemer noted the District has received a request for a sanitary sewer easement along the southwest side of the Unami Middle School property. An adjacent proposed development is requesting an easement approximately 140' x 40' for the installation of a sewer line. Members discussed related issues and agreed to have our solicitor negotiate the potential terms of the easement (and monetary compensation) with the understanding that the Board would eventually have the opportunity to review and vote on any easement agreement.

Facility Use Waiver Request: Ken Rodemer noted the District received a waiver of fees request for a Facility Use Request for the Midway Volunteer Fire Company to use the Auditorium of Holicong Middle School. Members discussed the desire to be consistent in their decisions and avoid setting precedents and at the same time recognizing the uniqueness of the fire and police services of the community. The Committee agreed to waive the Facility Use fee for this application.

## INFORMATION

Ken Rodemer noted the proposed small storage area addition to CB East H.S. that is part of the installation of new domestic water storage tanks will be reviewed by the Buckingham Township Supervisors on 1/25/17 for approval of a Land Development waiver.

A preliminary plan of the proposed design for the Kutz Elementary Bathroom Renovations was shared.

The Operations Committee Project Updates was included in the meeting packet. Ken Rodemer noted that he would have more information for discussion on the CB South 15 MPH Flashing Lights at the next meeting.

The next meeting of the Operations Committee will be February 22, 2017 at 6:00 PM.

## ADJOURNMENT

The meeting was adjourned at 8:30 p.m.

Minutes prepared by Ken Rodemer, Assistant Director of Operations and Administrative Liaison